



VIRGIN ISLANDS PORT AUTHORITY BOARD MEETING ACTIONS LIST

March 18, 2026

CHAired BY WILLARD JOHN, CHAIRMAN

VIPA Administrative Building, St. Thomas, USVI, and via Zoom

Board Members

1. Willard S. John, St. Croix – **CHAIRMAN**
2. Derek A. Gabriel, Public Works Commissioner - **VICE CHAIR**
3. Kevin Rodriguez, USVIEDA Chair – **SECRETARY**
4. Jennifer Matarangas-King, Tourism Commissioner
5. Gordon Rhea, Esq, Attorney General
6. Celestino A. White Sr., St. Thomas (**absent**)
7. St. Croix Resident – Position Unfilled
8. St. Thomas Resident – Position Unfilled
9. St. John Resident – Position Unfilled

Board Staff

1. Tonya Pickering, Internal Auditor

VIPA Officers

1. Carlton Dowe, Executive Director
2. Bill Rawlins, Asst Executive Director
3. Anise Hodge, Deputy Executive Director
4. Anna M. Penn, Chief Financial Officer
5. Catherine Hendry, Legal Counsel
6. Diane Richardson, HR Director
7. Julice Holder, Chief of Staff

VIPA Staff

8. Preston Beyer, Engineering Director
9. Ava Penn, Director of Financial Affairs/Acting Property Manager
10. Nicole Scatliffe, Director of IT
11. Khadila Joseph, Procurement and Contracts Manager
12. Vincent Frazer, Senior Staff Attorney
13. Daphne Mayers, Legal & Program Mgmt. Officer

14. Joseph Cranston Jr., Marine Manager STT/J
15. Jerome Sheridan, Territorial Aviation Manager
16. Nichelle Armstrong, Office Manager, Aviation STX
17. Mojania Denis, Civil Engineer
18. Christopher Jaccobs, Inspector Aide
19. Nia Gumbs, Financial Affairs Assistant
20. Misha Marrero, Property Mgmt. Officer
21. Rishaun Malone, System Administrator
22. Monifa Brathwaite, Public Information Officer

BOARD ELECTION AND POLL VOTES

Acceptance of Board Meeting Minutes - February 25, 2026

Accepted the minutes from the VIPA Board of Governors Meeting held on February 25, 2026.

FINANCE COMMITTEE

No action items.

PROPERTY COMMITTEE

No action items.

PROJECTS AND OPERATIONS

Charlotte Amalie Harbor Dredging Project – Bid Award

Authorized the Executive Director to enter into a construction contract with Orion Marine Construction, Inc. to provide marine dredging of the Charlotte Amalie Harbor and turning basin in St. Thomas, U.S. Virgin Islands at a cost not to exceed \$41,927,000.00 at a contract term of 365 days.

Funding Source: Legislative Appropriations Act 8861, Act 8787, Act 9068, and VIPA Marine Bonds

On-Call Bathymetric Surveying Services – Bid Award

Authorized the Executive Director to enter into a Master Service Agreement ("MSA") with Woolpert, Inc., to provide on-call bathymetric surveying services in territorial bodies of water that are necessary to support VIPA marine projects in the U.S. Virgin Islands.

Funding Source: VIPA Operating Budget

St. Thomas ARFF Station Tear Down and Rebuild - Amendment No. 2 to Task Order #15

Authorized the Executive Director to issue Amendment No. 2 to Task Order #15, to provide professional services for the inclusion of a fixtures, furniture, and equipment (FF&E) package related to the final design for the Cyril E. King Airport (STT) Aircraft Rescue & Firefighting (ARFF) Station Teardown and Rebuild project in the not-to-exceed amount of \$34,500.00

Funding Source: VIPA Operating Revenues

Cyril E. King Airport (STT) Runway Rehab Project

Authorized the Executive Director to execute contract change orders and approve changes related to the Cyril E. King Airport Runway 10-28 Pavement Rehabilitation Project's scope of service and related costs not to exceed 25% of the contract value or \$6,696,902.00 during the contract life cycle. This authorization does not include change orders affecting the contract terms, period of performance, or scope of work, and value exceeding 25% of the initial contract cost.

PERSONNEL COMMITTEE

No action items.

EXECUTIVE SESSION

No action items.