



VIRGIN ISLANDS PORT AUTHORITY BOARD MEETING ACTIONS LIST

November 20, 2019

CHAired BY Ms. Leona Smith, Board Chair

Crown Bay Center Conference Room, St. Thomas U.S. Virgin Islands

Board Members

1. Leona E. Smith, St. John Private Citizen – **CHAIR**
2. Nelson Petty Jr., P.E., DPW Commissioner - **VICE CHAIR**
3. Marvin Forbes, St. Croix Private Citizen – **SECRETARY**
4. Joseph Boschulte, Tourism Commissioner
5. Denise George, Esq., Attorney General
6. Kevin Rodriguez, USVIEDA Chairman
7. Lee Steiner, St. Thomas Private Citizen
8. Dr. Yvonne E. L. Thraen, St. Thomas Private Citizen
9. St. Croix Private Citizen (**vacant**)

Board Staff

1. Tonya Pickering, Internal Auditor (**absent**)

VIPA Staff Present

1. Carlton Dowe, Executive Director
2. Damian Cartwright, Asst. Exec. Dir./Dir. of Engineering
3. Catherine Hendry, Esq., General Counsel
4. Anna M. Penn, Chief Financial Officer
5. Matthew Berry, STT/STJ Marine Manager
6. Mariath Hodge, Executive Assistant
7. Julice Holder, Chief of Staff
8. Vincent Frazer, Esq., Senior Staff Attorney
9. Dale Gregory, Senior Engineer STT/STJ
10. Monifa Marrero-Brathwaite, Public Information Officer
11. Diane Richardson, Human Resources Director
12. Jerome Sheridan, Airport Manager
13. Deborah Washington, Property Manager

POLL VOTE RATIFICATION

Poll Vote: Cyber, Marine, Auto and Aviation Insurance Renewal

Ratified Oct. 31, 2019 poll vote to approve the renewal of liability coverage for VIPA's Cyber, Marine, Commercial Business Auto and Aviation Insurance policy in the amount of \$768,125 from Nov. 1, 2019 through Nov. 1, 2020.

FINANCE COMMITTEE

Payment Plan – O'Neale's Transport, Inc.

Authorized the Executive Director to approve a payment plan to cure past due operational fees owed to VIPA. The tenant will pay \$3,488.45 on the 15th of each month in 12 installments.

PROPERTY COMMITTEE

Virgin Islands Water and Power Authority – Land Sale of #36 Estate Nisky

Authorized the sale of Parcel #36 Estate Nisky (3.739 acres of land) for \$3 million from VIPA to the V.I. Water and Power Authority for VIWAPA's operations.

Update: Red Hook Parking Rate Public Hearing (Parking Rate Adjustments)

Adopted the new parking rate structure for the Urman V. Fredericks Marine Terminal in Red Hook as proposed by staff:

NEW UVF TERMINAL PARKING RATES

- **First 15 Minutes.....Free**
- **16 Minutes – 1 Hour.....\$4.00**
- **1-2 Hours.....\$6.00**
- **2-3 Hours.....\$8.00**
- **3-10 Hours.....\$12.00**
- **10-24 Hours (All Day).....\$15.00**
- **Lost Ticket.....\$15 per day**
- **Monthly Parking.....\$175**
- **Gravel Lot.....\$5 per day**

Diamond Rock Frenchman's Owner, Inc.

Approved a new lease for 415 s/f of space at the Cyril E. King Airport Terminal to be used as a welcome center and lounge for guests of the Marriott Frenchman's Reef Resort & Spa and the Noni Beach Hotel at a rate of \$75 per s/f (\$2,593.75 per month).

RFP for Rental Car Parking Service at the Enighed Pond Gravel Lot, St. John

Authorized the Executive Director to issue a Request for Proposals seeking one licensed rental car agency to provide a rental car parking service at the Enighed Pond gravel lot.

Armed Security Guard Services at the Austin "Babe" Monsanto Marine Terminal and Crown Bay Center

Awarded a contract to ProSec, LLC to provide overnight armed guard security services at the ABMMT and Crown Bay Center at a rate of \$17 per hour, per officer.

PROJECTS & OPERATIONS COMMITTEE

Henry E. Rohlsen Airport Terminal Fire Suppression System Replacement

Awarded a \$110,942.50 contract to Phoenix Fire Protection to install a fire suppression system at the HERA Terminal.

PERSONNEL COMMITTEE

Request to Hire One Additional Law Enforcement Officer - STT/STJ District

Authorized the Executive Director to recruit and hire one additional law enforcement officer for the VIPA St. Thomas/St. John district.

EXECUTIVE SESSION

1. Selected legal counsel for VIPA's Board of Governors.
2. Approved a draft settlement between VIPA and the Federal Aviation Administration (FAA).