



# VIRGIN ISLANDS PORT AUTHORITY BOARD MEETING ACTIONS LIST

August 25, 2021

CHAired BY Ms. LEONA E. SMITH, BOARD CHAIR

VIPA Administrative Building Conference Room and Broadcast via Zoom

## Board Members

1. Leona E. Smith, St. John Private Citizen - **CHAIR**
2. Kevin Rodriguez, USVIEDA Chairman – **VICE CHAIR** (absent)
3. Willard John, St. Croix Private Citizen - **SECRETARY**
4. Joseph Boschulte, Tourism Commissioner (absent)
5. Derek Gabriel, Public Works Commissioner
6. Denise George, Esq., Attorney General
7. Lionel S. Jacobs, St. Croix Private Citizen
8. Celestino A. White Sr., St. Thomas Private Citizen
9. St. Thomas Private Citizen – *Position Unfilled*

## Board Staff

1. Tonya Pickering, Internal Auditor (absent)

## VIPA Staff Present

1. Carlton Dowe, Executive Director
2. Bill Rawlins, Acting Asst. Executive Director
3. Anise Hodge, Deputy Executive Director
4. Anna M. Penn, Chief Financial Officer
5. Catherine Hendry, Esq., Legal Counsel
6. Matthew Berry, Marine Manager STT/STJ
7. William Boehnke, Senior Engineer STX
8. Mervyn Constantine, Marine Manager STX
9. Dale Gregory, Acting Director of Engineering
10. Julice Holder, Chief of Staff
11. Vincent Frazer, Esq., Senior Staff Attorney
12. Tisha Lake, Controller
13. Monifa Marrero Brathwaite, Public Information Officer
14. Ava Penn, Director of Financial Affairs
15. Everton Rush, IT Manager
16. Diane Richardson, Human Resources Director
17. Jerome Sheridan, Territorial Airport Manager
18. Earl Thomas, Electronics Engineer
19. Deborah Washington, Property Manager

## **POLL VOTE RATIFICATION**

### **Appointment of the Director of Financial Affairs**

Ratified the August 2, 2021 Poll Vote to authorize the appointment of Ms. Ava Penn as the VIPA Director of Financial Affairs.

### **Airport Rescue Grant Offer**

Ratified the August 20, 2021 Poll Vote authorizing the Executive Director to execute and accept the Airport Rescue Grant Offer No. 3-78-0001-048-2021 for the Cyril E. King Airport in the amount of \$6,414,630 (American Rescue Plan Act).

## **FINANCE COMMITTEE**

### **FY 2019 Supplemental Appropriation Grant**

Approved or authorized the Executive Director's Execution of the FY 2019 Supplemental Appropriation Grant No. 3-78-0001-047-2021 through Resolution 004-2021 on behalf of VIPA for the Cyril E. King Airport, as required by the FAA Transmittal letter dated May 12, 2020.

## **PROPERTY COMMITTEE**

**No actions taken.**

## **PROJECTS & PERSONNEL COMMITTEE**

### **South Tender Pier Landing – Bid Award**

Approved the proposal submitted by Eleven Construction, LLC not to exceed \$1,708,000 to repair the hurricane-damaged south tender landing pier at the Ann E. Abramson Marine Facility in Frederiksted, St. Croix. The project will be funded via an appropriation by the 34<sup>th</sup> Legislature of the Virgin Islands.

**PERSONNEL COMMITTEE**

No actions taken.

**EXECUTIVE SESSION**

- Authorized the Executive Director to hire a Director of Information Technology (IT).