



VIRGIN ISLANDS PORT AUTHORITY BOARD MEETING ACTIONS LIST

June 20, 2023

CHAIRD BY WILLARD S. JOHN, CHAIRMAN

VIPA Administrative Building Conference Room, St. Thomas and Broadcast via Zoom

Board Members

Willard S. John, St. Croix – **CHAIRMAN**
Derek A. Gabriel, Public Works Commissioner – **VICE CHAIR**
Kevin Rodriguez, USVIEDA Chairman – **SECRETARY**
Joseph Boschulte, Tourism Commissioner (Absent)
Ariel Smith, Esq., Attorney General (Absent)
Lionel S. Jacobs, St. Croix (Absent)
Celestino A. White Sr., St. Thomas
Leona A. Smith, St. John
St. Thomas Resident – Position Unfilled

Board Staff

I. Tonya Pickering, Internal Auditor

VIPA Staff Present or via Zoom

Carlton Dowe, Executive Director
Bill Rawlins, Acting Assistant Executive Director
Anise Hodge, Deputy Executive Director
Anna M. Penn, Chief Financial Officer Absent
Catherine Hendry, Esq. Legal Counsel
Preston Beyer, Director of Engineering
Diane Richardson, HR Director
Ava Penn, Director of Financial Affairs
Nicole Scatliffe, IT Director
Julice Holder, Chief of Staff
Vincent Frazer, Esq., Senior Staff Attorney
Deborah Washington, Property Manager
Jerome Sheridan, Territorial Airport Manager
Joseph Cranston Jr., Marine Manager STT/J
Kate Davis, Procurement and Contracts Manager
Gail Chinnery, Management Assistant, Public Relations
Mario Pinder, LAN Specialist
Tisha Lake, Controller Absent
Tafari Nelson, Engineer STX
Mariath Hodge, Assistant to the Executive Director
Monifa Marrero-Brathwaite, Public Information Officer Absent

PROPERTY COMMITTEE

RFP Issuance: P3 Airport Project

Board authorizes the Executive Director to issuance the Instructions to Proposers (ITP / RFP) to the four short-listed firms selected to submit proposals to VIPA for the modernization of the CEKA and HERA airports through the P3 procurement solicitation process.

PROJECTS AND OPERATIONS COMMITTEE

Renewal of USDA-APHIS Cooperative Service Agreement

Board approved the renewal of the Cooperative Service Agreement (CSA) between VIPA and USDA-APHIS Wildlife Service for Wildlife Hazard Management Services at CEKA and HERA.

CEKA Transportation Center - Change Order No. 4

Board authorized the Executive Director to accept Change Order No. 4 to the existing contract between VIPA and AT Construction Solutions for the CEKA Parking & Transportation Center, in the not to exceed amount of \$2,623,849.18 and an extension of six (6) months .

EXECUTIVE SESSION

No actions taken.