VIRGIN ISLANDS PORT AUTHORITY

BOARD MEETING ACTIONS LIST

Wednesday, October 28, 2026

CHAIRED BY WILLARD JOHN, CHAIRMAN

Crown Bay Center VIPA Conference Room, St. Thomas, USVI, and via Zoom

Board Members

1. Willard S. John, St. Croix – CHAIRMAN
2. Leona Smith, St. John – VICE CHAIRPERSON - absent
3. Kevin Rodriquez, USVIEDA Chair – SECRETARY (via Zoom)
4. Reuben Jennings, Acting DPW Commissioner
5. Jennifer Matarangas-King, Tourism Commissioner (via Zoom)
6. Gordon Rhea, Esq., Attorney General - absent
7. Celestino A. White Sr., St. Thomas
8. St. Croix Resident – Position Unfilled
9. St. Thomas Resident – Position Unfilled

Board Staff

1. Tonya Pickering, Internal Auditor

VIPA Officers

1. Ava Penn, Executive Director
2. Bill Rawlins, Asst. Executive Director
3. Anise Hodge, Deputy Executive Director
4. Anna M. Penn, Chief Financial Officer
5. Catherine Hendry, Esq., Legal Counsel
6. Diane Richardson, Director of Human Resources
7. Julice Holder, Chief of Staff

VIPA Staff

8. Preston Beyer, Director of Engineering
9. Nicole Scatliffe, Director of IT (via Zoom)
10. Joseph Cranston Jr., Marine Manager STT/J (via Zoom)
11. Khadila Joseph, Procurement and Contracting Manager
12. Daphne Mayers, Legal and Programs Management Officer
13. Mariath Hodge, Executive Assistant (via Zoom)
14. Monifa Brathwaite, Public Information Officer (via Zoom)

MATTERS REQUIRING BOARD ACTION

Acceptance of September 30, 2026 Board Meeting Minutes	Accepted the minutes for the VIPA Board Meeting held on September 30, 2026.
Poll Vote Ratification: Security Services, St. Croix	Ratified the Poll Vote issued on September 29, 2026, which authorized the Executive Director to contract the services of Falken USVI LLC to provide temporary security services to the St. Croix District for a term of three (3) months starting October 1, 2026, to December 31, 2026, at a cost of **$505,000.** Funding Source: VIPA Operating Budget

FINANCE COMMITTEE

Aviation and Marine Liability Insurance Program Renewal	Authorized the Executive Director to renew the Aviation and Marine Liability Insurance coverage, including excess coverage, for the Virgin Islands Port Authority (VIPA) and approve the payment of the policy for the period of November 1, 2026, to November 1, 2027, in quarterly installments beginning November 1, 2026. Premiums will be paid in installments of **$204,168** for Marine and its excess, and **$298,500** for Aviation and its excess. Funding Source: VIPA Operating Budget

PROPERTY COMMITTEE

United Airlines, Inc. – Henry E. Rohlsen Airport, St. Croix	Authorized the Executive Director to negotiate a new lease for United Airlines, Inc. for use of two ticket counters and air-conditioned office spaces located at the HERA Terminal, St. Croix, to be used for airline customer service and office operations. **Lease Terms:** • **Area A:** 399 sq. ft. - two ticket counters (4 positions) and queuing space at $45 per sq. ft. ($1,496.25 per month) • **Area B:** 375.94 sq. ft. of air-conditioned office space at $30 per sq. ft. ($939.85 per month) • **Area C**: approximately 150 sq. ft. – one ticket counter (2 positions) and queuing space. This is common-use space, and no fee is charged. • The total rent charged will be **$2,436.10** per month (subject to change per the VIPA Aviation Tariff) for a term of one year with no option to renew. A three-month security deposit and mandatory insurance are required.

PROJECTS & OPERATIONS COMMITTEE

Emergency Debris Removal and Disposal Services – St. Croix District	This action item will be voted on by poll due to a loss of a quorum. The results will be reported at the next board meeting.

PERSONNEL COMMITTEE

United Steelworkers (USW) Negotiated Collective Bargaining Agreement Changes for Fiscal Year 2027-2031	This action item will be voted on by poll due to a loss of a quorum. The results will be reported at the next board meeting.

EXECUTIVE SESSION

No executive session was held.