



# VIRGIN ISLANDS PORT AUTHORITY

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## CYRIL E. KING AIRPORT

### TARMAC DELAY CONTINGENCY PLAN

#### PURPOSE

The Cyril E. King Airport (CEKA) Airport Operations Division has prepared this Emergency Contingency Plan pursuant to 542301 of the Federal Aviation Administration (FAA) Modernization and Reform Act of 2012. Questions regarding this plan can be directed to: Murtle Thomas, Airport Operations Supervisor at email [mthomas@viport.com](mailto:mthomas@viport.com). The CEKA is filing this plan with the Department of Transportation (DOT) because (1) it is a commercial airport, or (2) this airport may be used by an air carrier described in USC 42301 (a)(1) for diversions.

This plan describes how, following excessive Tarmac Delays and to the extent practicable, the CEKA will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive Tarmac Delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The CEKA has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at: (340) 774-5100, (340) 714-6667, and (340) 774-1809 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

#### PASSENGER DEPLANEMENT FOLLOWING TARMAC DELAY:

The Virgin Islands Port Authority (VIPA) whom owns and operates the CEKA does not own ramp service equipment, therefore is unable on its own to provide deplanement of passengers. Additionally, Virgin Islands Port Authority employees are not trained to operate any ramp service equipment owned and operated by ramp service companies, airlines and Fixed Based Operators (FBOs). The CEKA will facilitate communication with airlines, ramp service companies and fixed base operators and other who may have the necessary equipment and personnel to safely deplane passengers on behalf of the airlines that may incur an excessive tarmac delay as soon as practicable after receiving request from such airline. In the event of an excessive tarmac delay the CEKA will coordinate passenger transportation with transportation service providers in the event transportation is needed from Tarmac.

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During diversion events the CEKA will issue NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

The CEKA has only ten (10) common use parking gates. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable. The CEKA is limited to only one (1) US CBP processing facility which services the entire airport needs, both foreign and pre-clearances. The CEKA has no aircraft overflow parking area that can be safely used for excessive Tarmac Delays other than those specified above.

The sterile area of the CEKA is limited to the preclearance boarding lounge which can accommodate a maximum of approximately 800 passengers. In the event of an abnormal operation, requiring a Contingency to support the creation of temporary sterile area(s), the airport will coordinate this effort with US CBP and the Transportation Security Administration (TSA) in a timely matter.

Upon situations involving the arrival of International passengers, or aircraft landing with passengers from a non-US destination, aircraft will be parked at foreign arrivals, passengers will be disembarked and processed at the US CBP Foreign arrivals facility, south-side of the terminal building and adjacent to commuter arrivals.

### AIRPORT INFORMATION:

Name of Airport: Cyril E. King Airport (CEKA)

Name and title of person preparing the plan: Murtle Thomas, Airport Operations Supervisor

Preparer contact number. (340) 774-5100 and (340) 714-6661

Preparer contact e-mail: mthomas@viport.com

Date of submission of plan: July 10, 2017

Airport Category: Small Hub

In the event of a diversion or other irregular operation events, aircraft operators should contact Airport Operations at (340) 774-5100 and/or ARFF at (340) 774-1809 for assistance.

### PUBLIC ACCESS TO THE CEKA EMERGENCY TARMAC DELAY PLAN

The CEKA will provide public access to its Tarmac Delay Contingency Plan by posting it on the Virgin Island's Port Authority's website: [www.viport.com](http://www.viport.com).