Virgin Islands Port Authority
Governing Board Meeting Actions List

January 21, 2015 Board Meeting

Administrative Building, Conference Room
St. Thomas, U.S. Virgin Islands
Chaired by Robert O'Connor Jr.

Board Members
1. Robert O'Connor Jr., St. John Representative - Chairman
2. Beverly Nicholson-Doty, Tourism Commissioner
3. Manuel Gutierrez, Jr., St. Croix Representative
4. Roberto Cintron, P.E., St. Croix Representative
5. Allison Petrus, St. Thomas Representative
6. Dr. Yvonne Thraen, St. Thomas Representative
7. Jose Penn, EDA
8. Gustav James, Commissioner Designee of Public Works

Board Staff
1. Tonya Pickering, Internal Auditor(Absent)

VIPA Staff Present
1. Carlton Dowe, Executive Director
2. David W. Mapp, Assistant Executive Director
3. Dale A. Gregory, Director of Engineering
4. Denise M. Mills, CPM, Director of Property Management
5. Desserie Harrigan, Human Resources
6. Anna Penn, Acting Chief Financial Officer
7. Ava Penn, Acting Crown Bay District General Manager
8. Don C. Mills, Esq., Legal Counsel
9. Nycole Thompson, Esq., Senior Staff Attorney
10. Kelvin Industrious, Marine Manager (STT/STJ)
11. Gail Chinnery, Public Information Office-Management Assistant
12. Julice Harley, Chief of Staff

ELECTIONS & POLL VOTE RATIFICATIONS

Election of VIPA Governing Board Officers	**Chairman** – Roberto Cintron, P.E. **Vice Chairman** – Commissioner Beverly Nicholson-Doty **Secretary** – Allison Petrus

FINANCE COMMITTEE

No Items to approve.

PROJECTS COMMITTEE

Crown Bay Marina Dredging	Approved staff recommendation to approve change order No. 1 to account for the actual work completed under the terms of the Crown Bay Marina Dredging contract.
Crown Bay Channel Dredging	Approved agreement entered into by Orion Construction, Inc.

Replacement of Camera System at Austin "Babe" Monsanto Marine Facility, Crown Bay Center	Approved the purchase of a new security camera system for the Crown Bay Center from Startel Communications in the amount of $222,409.81
Demolition of Building 41-A Subbase	Approved the proposal from A-9 Trucking Enterprises, Inc. for the demolition of Building 41-A Subbase in the amount of $86,271.35.
Ann E. Abramson Pier Edge Curb Modifications	Approved the authorization to transfer funds to allow Marco St. Croix to provide demolition and construction services to the Ann E. Abramson Pier in the amount of $20,522.50
Expansion of CEKA Terminal Exit Lanes	Approved the proposal for work items to include connection of the parking control system new generator in the amount of $64,594.60.

PROPERTY COMMITTEE

GCG Ground Services, LLC	Approved lease for a five year term with no option at a rate of $2,483.35/month for office space and $1.25 sq. ft. for land space.
Crown Bay Redevelopment	Approved the engagement of Jones Lang LaSalle to lead the process of data gathering and the creation of a RFP for the Crown Bay development process Phase I, not to exceed $65,000.00

EXECUTIVE SESSION

The Board approved a new lease for Emerald Beach Resort and Carib Beach Hotel each. The base term shall be 50 years, with a 10-year option term. Tenant is to invest $3.33 million in Emerald Beach Resort every five years for the total of $10 million in 15 years.