



Virgin Islands Port Authority Governing Board Meeting Actions List

February 18, 2015 Board Meeting

Administrative Building, Conference Room

St. Thomas, U.S. Virgin Islands

Chaired by Beverly Nicholson-Doty & Roberto Cintron, P.E.

Board Members

1. Roberto Cintron, P.E. - **Chairman**
2. Beverly Nicholson-Doty, Tourism Commissioner –**Vice Chair**
3. Allison Petrus, St. Thomas Representative - **Secretary**
4. Terri Griffiths, Esq., Attorney General Designee
5. Gustav James, Public Works Commissioner Designee
6. Jose A. Penn, Acting EDA Board Chairman
7. Manuel Gutierrez Jr., St. Croix Representative
8. Dr. Yvonne Thraen, St. Thomas Representative
9. (vacant), St. John Representative

Board Staff

1. Tonya Pickering, Internal Auditor

VIPA Staff Present

1. Carlton Dowe, Executive Director
2. David W. Mapp, Assistant Executive Director
3. Don C. Mills, Esq., Legal Counsel
4. Dale A. Gregory, Director of Engineering
5. Denise M. Mills, CPM, Director of Property Management
6. Rueben Jennings, Human Resources
7. M. Anna Penn, Acting Chief Financial Officer
8. Ava Penn, Acting Crown Bay District General Manager
9. Kelvin Industrious, Marine Manager STT/STJ
10. Jose Nazario, Airport Manager (CEKA)
11. Monifa Brathwaite, Public Information Officer
12. Julice Harley, Chief of Staff

POLL VOTE RATIFICATIONS

Poll Vote – Emerald Beach and Caribbean Associates, Inc.

Ratified Jan. 26, 2015 poll vote regarding Emerald Beach and Caribbean Associates, Inc. which approves an adjustment in the capital investment requirement of the approved lease renewal.

Poll Vote – Crown Bay Dredging & BPPR Letter of Credit

Ratified Feb. 5, 2015 poll vote regarding the Crown Bay Dredging Permit and Banco Popular Letter of Credit for a \$600,000 bond assurance for project mitigation and five-year project monitoring.

FINANCE COMMITTEE

Proposed Aviation Fee for Off-Airport Car Rentals

Meeting to be held on Monday, Feb 23rd with off-airport car rentals to discuss a proposed fee for use of airport property to pick up passengers. Matter returned to Property Committee for discussion.

PROPERTY COMMITTEE

Flemings' Transport Co., Inc. – HERA Cargo Bldg.

Approved lease renewal for 11,019.5 s/f of warehousing and support office related functions at the HERA east cargo building. Rental rate shall be adjusted on a sliding scale:

Year 1 \$ 7.25 per s/f

Year 2 \$ 8.75 per s/f

Year 3 \$10.00 per s/f

Win Mill Sports Bar – Food Cart Request

The board took the following actions on the tenant's requests for operation permissions at his leased premises at Crown Bay Center:

1. Denied set up of food cart & denied permission to cook or BBQ on the porch of the facility.
2. Denied request to set up an internet café or prohibited the sale of internet service.
3. Allowed radio station broadcast from the premises with guidelines established by staff.
4. Approved expansion of the food menu.
5. Tenant must pay electricity bill for the premises.
6. Allowed four video lottery terminals with guidelines.
7. Allowed tenant to provide free internet service.

Ocean Rent A Car dba Your Choice Café

Denied request to extend lease agreement for additional three years at the Austin "Babe" Monsanto Marine Terminal.

PROJECTS & OPERATIONS COMMITTEE

Crown Bay East Gregerie Channel Dredging – Status Update

D. Gregory, Director of Engineering, reported that VIPA has met the final three requirements of the US Army Corp of Engineers and the permit to dredge the Crown Bay East Gregerie Channel is under final review by the Corp.

EXECUTIVE SESSION

No actions taken