



VIRGIN ISLANDS PORT AUTHORITY GOVERNING BOARD MEETING ACTIONS LIST

October 21, 2014 Board Meeting
Chaired by Robert O'Connor Jr., Board Chairman
St. Thomas, US Virgin Islands

Board Members

1. Robert O'Connor Jr., St. John Representative - **Chairman**
2. Darryl Smalls, DPW Commissioner - **Vice Chairman**
3. Albert Bryan Jr., EDA Chairman – **Secretary**
4. Vincent Frazer, Esq., Attorney General (absent)
5. Beverly Nicholson-Doty, Tourism Commissioner
6. Robert Cintron, St. Croix Representative (absent)
7. Manuel Gutierrez, St. Croix Representative
8. Allison Petrus, St. Thomas Representative
9. Dr. Yvonne Thraen, St. Thomas Representative

Board Staff

1. Tonya Pickering, Internal Auditor

VIPA Staff Present

1. Carlton Dowe, Executive Director
2. Valdamier Collens, Chief Financial Officer
3. Dale A. Gregory, Director of Engineering
4. Denise M. Mills, Director of Property Management
5. Milton Potter, Director of Human Resources
6. Don C. Mills, Esq., Legal Counsel
7. Kelvin Industrious, STT/STJ Marine Manager
8. Ava Penn, Acting Crown Bay District Manager
9. Julice Harley, Executive Assistant to the Exec. Director
10. Monifa A. Marrero, Public Information Officer

PROPERTY COMMITTEE

Tibbar Energy USVI, LLC

Approved leasing an additional two acres of land (along with 15 acres already approved) to accommodate changes recommended by the Federal Aviation Administration for the construction of an anaerobic digestion electrical production facility near the Henry E. Rohlsen Airport on St. Croix.

Bay Isles Associates, LLLP dba Grand Bay Resort

Approved lease for space at the UVF Marine Terminal at Red Hook for one year with a one-year option for \$7,794.96/annum, without granting permission to operate a mobile roll out podium.

Milford Thibou Jr. dba Jr.'s Cakes and Bakes

Approved lease for space at the UVF Marine Terminal at Red Hook for three years with a three-year option at \$9,574.68/annum.

RFP Issuance: Public Taxi Service at Ann E. Abramson Marine Facility

Approved the issuance of a request for proposals at the Ann E. Abramson Marine Facility on St. Croix.

FINANCE COMMITTEE

Termination of Standardized Automated Time and Attendance System Project with ExecuTime

Approved the termination of the standard automated time and attendance project with ExecuTime, and authorized staff to seek compensation from the vendor.

PROJECTS & OPERATIONS

Renovations to Baggage Claim Area – CEKA

Approved proposal from Customs Builders in the amount of \$32,415 for the expansion joint replacements of the baggage claim floor.

Renovations to Baggage Claim Area – CEKA

Approved proposal from Custom Builders in the amount of \$406,996 to enclose the baggage claim area to install air conditioning in that area. (FY 2015 Budget)

HERA Apron Rehabilitation Phase II

Approved \$3,307,056 contract between VIPA and Better Roads Corp. to rehabilitation a portion of the HERA Terminal's apron. FAA Grant will fund 90 percent of cost.

EXECUTIVE SESSION

Preferential Berthing

Approved preferential berthing for Carnival Cruise Line (north side of pier) and Royal Caribbean Cruise Line (south side of pier) at the Austin "Babe" Monsanto Marine Terminal cruise pier on St. Thomas.

Personnel Budget

Increased VIPA FY 2015 Personnel Budget by \$500,000.

Employee Reclassification

Approved reclassification of an employee.

October 3, 2014 Special Board Meeting

FINANCE COMMITTEE

Marine Bond Financing

Approved Resolution No. 001-2015 which authorized the issuance and sale of one or more series of marine revenue and refunding bonds delineated as follows:

- Refunding: Series A & C = \$24M
- New Money: \$29M
- Working Capital: \$1M
- Est. Fees: \$1M
- Total Transaction: \$55M
- Debt Service & Other: \$5M
- Grand Total: \$60M